

EUGENE SCHOOL DISTRICT 4J
Clubs and/or Community-Sponsored
APPLICATION AND RELEASE

The Eugene School District/4J encourages students to be involved in extracurricular and co-curricular activities. In addition to school-sponsored activities, school clubs, Community-Sponsored activities allow students to broaden their educational experience in the areas of physical fitness, social development, and skill enhancement

Non school-sponsored activities are independent from and receive no funding, services, or supervision from the Eugene School District 4J. Community-Sponsored activities must submit this application and release annually to the building principal at the school in which they wish to be recognized.

Name of Team/Activity: _____

Name of Adult Sponsors: _____

Contact Information: Phone Number: _____

Email: _____

Overview of the nature of the activity, including organizational structure of sponsoring body: (attach additional documents if necessary):

STIPULATIONS:

The organizer of the above-named activity understands and stipulates to the following:

1. All students will have access to participate regardless of national origin, race, color, religion, gender, sexual orientation, or financial ability.
2. All parents of students participating in the above-named activity have signed a statement acknowledging that the above-named activity is an organization independent from and receives no funding, in-kind services, or supervision from the Eugene School District 4J.
3. The above named activity carries liability insurance for its participants **and will be provided when this hold harmless is received.**
4. The head advisor's contact information, including emergency contact, has been provided on this application and will be kept on file with the athletic director at the school in which the club wishes to be recognized.
5. The items required by Numbers 2 through 4 shall be kept current.

By signing below I acknowledge I have read, understand and agree to follow the Community-Sponsored activity protocols in the attached document.

PLEASE READ AND COMPLETE NEXT PAGE

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By signing below, I agree to defend, release from liability and to indemnify and hold harmless the Eugene School District, employees, school board members, volunteers, and agents from any and all claims and liabilities (including costs and attorney fees) arising out of or in any way connected to the above named activity.

This Release of Liability includes claims based upon negligence.

I affirm that I have carefully read and understand this application and all of its terms. **I am aware that this is a RELEASE OF LIABILITY, a waiver of legal rights and contracts between me, the Eugene School District/4J, and all affiliated parties listed above.** I enter into this Release freely and voluntarily and agree that it will be binding upon me, my heirs, assigns, and my legal representatives.

Please affix signature below:

Print Name: _____

Title: _____

Name of Sponsoring Organization: _____

Signature of Sponsoring adult: _____ Date: _____

For Official Use Only:

Approved by Principal: _____ Date: _____

Copy to Athletic Director

Community-Sponsored

Community-sponsored activities are not OSAA sanctioned, are not part of the school day, and are not part of a class for credit.

Advisors: A Coach or Adult in Charge

The district maintains no control of number of advisors. The district maintains no role in hiring or termination of community-sponsored advisors.

The district maintains no hiring requirements, including background checks. Community groups may hire advisors and contract with the district for a background check service.

The district does not establish advisor/student ratios.

Code of Conduct

All 4J district policies for student conduct remain in effect.

Contacts and Schedule

Activity maintains its own schedules and contact information. School/district staff may have shared information.

Control of Funds

Funds are handled directly through individuals acting independently and not in affiliation with the school district.

Absences

Parents may grant advisors permission and remit authorization to the school. Upon receipt of such information, the advisor may release students for scheduled competition-related absences. Advisors will communicate with the attendance secretary at least 24 hours in advance of any student absences. If possible, advisors will submit the competition schedule to the attendance person and calendar person at the beginning of the season and will communicate any changes to same.

Selection of Students

Except for those groups using school names, colors, or mascots, the district maintains no control or input regarding the selection or denial of student participants. For groups using school names, colors or mascots, all school and district criteria apply.

Promotional/Organizational Meetings

Materials will be distributed according to school and district policy for community groups.

Facilities Use

Facilities space must be reserved through the school's facilities use process. Groups with hold harmless on file have access to all facilities as available.

Building Use Fees

Groups with hold harmless on file will not be charged for building use, including fundraising activities, unless custodial/staff time and heating is required. The group will be required to cover these costs.

Compensation

The district maintains no control over compensation.

Participation Fees

The district maintains no control over fees or costs.

Funding

The district provides no funding or financial maintenance.

Legal Liability

The school district is not liable for injuries arising out of participation in activities or trips associated with community-sponsored activities. The chaperones would be potentially liable only in their private, individual capacities for negligent supervision and other negligent actions, and not as agents of the district.

Insurance Coverage

District insurance is not available or provided since the activity is community-sponsored.

Community-sponsored activities must present proof of insurance prior to use of district facilities. Students are strongly encouraged to purchase insurance prior to participating in club activities. Use of facilities is in alignment with Facility Use Guidelines.

Communications

May be included in district communication, if the principal approves distribution, but must conspicuously indicate activity as "**community-sponsored.**" Before such communication may be made, the community-sponsored group must have a hold harmless agreement on file at the district.

School Colors/Mascots/Names

Organizations seeking use of colors, mascots, and names must have a signed hold harmless agreement on file and comply with other district standards noted above.

Transportation

Where a hold harmless is on file, groups may contract for district buses in accord with all district rules and fees relating to bus use.

Field Trips: Overnight or All Day

Must follow district and school protocols for all field trips. <http://www.4j.lane.edu/hr/risk/travelandfieldtrips/fieldtrips/>